

YEAR PLANNER

Please include who will be responsible for tasks as well as time frame	Jan/ Feb	March	April	May	June	July	August	September	October	November	December
MANAGEMENT PLAN UPDATE											
REVIEW OF KINDERGARTEN PROCEDURES AND ROUTINES											
TEAM SELF REVIEW											
UPDATE PRACTICE STATEMENTS											
INDIVIDUAL APPRAISAL MEETINGS											
PROFESSIONAL DEVELOPMENT											
SENIOR TEACHER VISITS											
IP'S											
INDUCTION (PRE-ENTRY SESSIONS)/OPEN DAYS											
AREA STAFF MEETINGS											
STAC MEETINGS											
KINDERGARTEN COMMUNITY EVENTS											
COMMITTEE MEETINGS AND PROMOTIONAL EVENTS											
TEAM MEETINGS											
PHILOSOPHY REVIEW											
TEAM CONTRACT <small>(Team Routines from philosophy kit)</small>											
REVISIT ERO AND MOE RECOMMENDATIONS											