

# Ngahina

*Nau Mai Haere Mai*



## *Nga Kaiako*

*Anne, Karyn, Avelene, Christine, Jude*

### **OUR SESSION HOURS ARE:**

Monday, Tuesday, Thursday	.. .. .. .. ..	8.30am – 2.30pm
Wednesday, Friday	.. .. .. .. ..	8.30am – 2.30pm

Ngahina Kindergarten is situated on a well-appointed spacious outdoor setting. Our teaching team consists of five fully trained Teachers. The Teachers are passionate about building relationships with our local community and encourage whanau to participate in their child's education. Teachers at Ngahina Kindergarten are caring, responsive, nurturing and inclusive with their interactions with children, showing particular concern for their emotional well-being. We work hard to recognise the individuality of each child, supporting and guiding them in their endeavours.

### **WHAT IS A PORTFOLIO?**

Your child will have their own individual portfolio. This is a collection of documentation about the significant learning they are engaged in and experiencing. We value your thoughts on your child's learning and invite you to contribute to their portfolio. The information you share with us is used to plan future learning experiences for your child.

### **WHAT FOOD DO PARENTS NEED TO PROVIDE?**

Children need to bring a lunchbox (named) with sufficient food for morning tea and lunch. Water is available at all times from the drinking fountain, but children are encouraged to bring their own water bottle. If your child has any allergies or intolerances, please talk to one of the teachers. Our Kindergarten has a Healthy Food Policy.

Children will have morning tea at 10.00am and lunchtime starts at approximately 12.15pm.

### **HOW WHANAU ARE INVOLVED IN OUR KINDERGARTEN**

Along with engaging with us in your child's learning we invite you to become in our Kindergarten community. You are welcome to stay and spend time with your child during session. Tea and coffee is available for you. Please help yourself in the kitchen. Occasionally during the year we ask for support with our fundraising events and excursions. You will be notified by Newsletter about these events.

### **WHAT ARE YOUR CHILD'S TOILET ROUTINES?**

If your child needs help to go to the toilet or is using nappies, please talk to the Teachers. We will work together to support your child to become independent with their toileting. If your child is using nappies, please keep a supply in their bag. Toileting and changing is recorded and you will be notified with a note in your child's bag.

### **MANAGING SICKNESS**

If your child is unwell please notify the Kindergarten. 48 hour clearance from the last bout of vomiting or diarrhoea is required to contain the spreading of these bugs.

### **POLICIES AND PROCEDURES**

To operate in New Zealand every Early Childhood Education service must meet strict Ministry of Education regulations. We have a Policy and Procedure folder. You are welcome to view this at any time.

### **KINDERGARTEN ATTENDANCE AND FUNDING**

It is really important that your child attends Kindergarten for the hours agreed within your Enrolment Agreement. Early Childhood funding is provided on the basis of a child's regular and timely attendance at Kindergarten. Parents, Whanau or caregivers need to sign your child in and out each day. Kindergartens must provide this information as part of the ECE funding process. It also provides key safety information in the event of an emergency (as to who is in attendance at Kindergarten). Please talk to one of the Teachers if you have unavoidable reasons for your child not regularly attending Kindergarten.

### **KINDERGARTEN WHANAU CONTRIBUTIONS**

A voluntary contribution is requested from the Wellington Region Free Kindergarten Association to go towards the running of Ngahina Kindergarten. This amounts to \$3.00 per session. This can be paid by Direct Debit, or by placing the money in a plastic envelope available. Please talk to one of the Teachers – we are happy to assist you with this.

We hope you enjoy your time at Ngahina Kindergarten.

**Ka Kite**

*He tamaiti He Taonga  
A Child a Treasure*

